

- (i) a statement of qualifications of the consultant to provide the service;
- (ii) statement of understanding of the procuring entity's needs;
- (iii) the methodology for providing the service;

- (iv) the time frame for providing the service; and
- (v) the cost or fee for the service.

54.(1) A procuring entity wishing to procure service for its needs may do so by requesting for proposals when it intends to enter into a contract for the purpose of research, experiment, study or development, except where the contract includes the production of goods in quantities sufficient to establish their commercial viability or to recover research and development cost.

Request for proposal

(2) The procuring entity shall procure the services of consultants by soliciting for expression of interest by publishing a notice to that effect in two (2) national newspapers and the procurement journal.

(3) A procuring entity may make direct request to a limited number of consultants, requesting proposals for the provision of a service if:

- (a) the services are only available from more than three (3) consultants;
- (b) the time and cost required to examine and evaluate a large number of proposals would be disproportionate to the value of the services to be performed, provided that it invites enough consultants to ensure transparent competition; or
- (c) it is the interest of national defense and security or similar reason of confidentiality.