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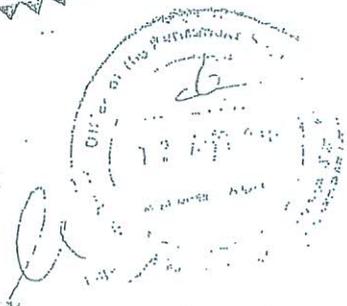
CIRCULAR

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Office of the Secretary to the  
Government of the Federation,  
The Presidency,  
P-Wing, Shehu Shagari Complex,  
Three Arms Zone,  
Abuja.

29<sup>th</sup> July, 2010

- Chief of Staff to the President,
- Deputy Chief of Staff to the Vice-President,
- Principal Secretary to the President,
- All Honourable Ministers/Ministers of State,
- Head of the Civil Service of the Federation,
- National Security Adviser,
- Economic Adviser to the President,
- Special Advisers/Senior Special Assistants,
- Chief of Defence Staff/Service Chiefs/Inspector-General of Police,
- Governor, Central Bank of Nigeria,
- Chairman, Federal Civil Service Commission,
- Chairman, Police Service Commission,
- Chairman, Code of Conduct Bureau,
- Chairman, Code of Conduct Tribunal,
- Chairman, Federal Character Commission,
- Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
- Chairman, Federal Inland Revenue Service,
- Chairman, Independent National Electoral Commission,
- Chairman, National Population Commission,
- Chairman, Independent Corrupt Practices and Other Related Offences Commission,
- Chairman, Economic and Financial Crimes Commission,
- Chairman, National Drug Law Enforcement Agency,
- All Permanent Secretaries and Heads of Extra-Ministerial Departments,



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Clerk to the National Assembly,  
Chief Registrar, Supreme Court of Nigeria,  
Secretary, National Judicial Council,  
Accountant-General of the Federation,  
Auditor-General for the Federation,  
Directors-General and Chief Executives of  
Parastatals, Agencies and Government-Owned Companies.

**GUIDELINES FOR THE EXECUTION OF FEDERAL GOVERNMENT  
PROJECTS BY STATE GOVERNMENTS AND RE-IMBURSEMENT OF  
EXPENDITURE**

It has been observed that a number of State Governments execute Federal Government Projects located within the States and later seek re-imbursment of expenditure.

2. In order to ensure that the execution of such projects meet the required expectation in terms of process, standards and cost, the following guidelines shall strictly apply:

- (i) State Governments intending to execute Federal projects located in their States must obtain the prior approval of the President through the relevant MDAs;
- (ii) Project execution should meet the prescribed technical standards and guidelines of the appropriate Federal Ministry supervising such projects, the Bureau for Public Procurement (BPP) and the international best practice;
- (iii) The re-imbursment of expenditure should be subjected to the provisions of the relevant sections of the Public Procurement Act, 2007, that deal with quality and cost;
- (iv) For joint ventures, the Federal Government's counterpart contribution/grant should be determined by the need of the project;

- (v) For any on-going or already executed project, a Special Project Audit Committee headed by the Minister under whose mandate the project falls, with the Director-General, BPP as member, should verify the claims by State Governments. For projects with Presidential approval, 100% of the verified claims could be settled, while recommendations on those without prior Presidential approval should be submitted for the consideration of the President, on a case by case basis.

3. The implementation of the provisions of this Circular takes effect from 1<sup>st</sup> August, 2010.



Mahmud Yayale Ahmed, CFR  
Secretary to the Government of the Federation