

CIRCULAR

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Office of the Secretary to the
Government of the Federation,
The Presidency,
Federal Secretariat,
Abuja.

11th March, 2009

Principal Secretary to the President,
Principal Secretary to the Vice President,
All Honourable Ministers/Ministers of State,
Head of the Civil Service of the Federation,
Economic Adviser to the President,
Special Advisers/Senior Special Assistants,
Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission,
Chairman, Code of Conduct Bureau,
Chairman, Code of Conduct Tribunal,
Chairman, Federal Character Commission,
Chairman, Revenue Mobilization, Allocation
and Fiscal Commission,
Chairman, Federal Inland Revenue Service,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission,

Chairman, Independent Corrupt Practices
and Other Related Offences Commission,
Chairman, Economic and Financial Crimes Commission,
Chairman, National Drug Law Enforcement Agency,
All Permanent Secretaries and Heads of
Extra-Ministerial Departments,
Clerk to the National Assembly,
Chief Registrar; Supreme Court of Nigeria,
Secretary, National Judicial Council,
Auditor-General for the Federation,
Accountant-General of the Federation,
Directors-General and Chief Executives of
Parastatals, Agencies and Government-Owned Companies;

IMPLEMENTATION OF APPROVED REVISED THRESHOLDS FOR
SERVICE-WIDE APPLICATION AND SPECIAL APPLICATION TO THE
FEDERAL MINISTRY OF PETROLEUM FOR EXPENDITURE RELATED
TO THE NIGERIAN NATIONAL PETROLEUM CORPORATION (NNPC),
PROCUREMENT METHODS AND THRESHOLDS OF APPLICATION
AND THE COMPOSITION OF TENDERS BOARDS

As part of the Federal Government's determination to facilitate the full implementation of Projects and Programmes in the Budget and enhance economic activities, Government has approved the review of existing Guidelines and Thresholds for Service-Wide Application and Special Application to the Federal Ministry of Petroleum for expenditure Related to the NNPC Procurement methods and Thresholds of application and the composition of the Tenders Boards. The Revised Guidelines are as follows:

(a) Procurement Approval Thresholds for Bureau of Public Procurement, Tenders Boards and Accounting Officers (PSs and CEOs) for All Ministries, Departments and Agencies

Approving Authority/ "No Objection" to award	Goods	Works	Non-Consultant Services	Consultant Services
BPP issues "No Objection" to award/ FEC approves	N100 million and above	N1.0 billion and above	N100 million and above	N100 million and above
Ministerial Tenders Board	N5 million and above but less than N100 million	N10 million and above but less than N1.0 billion	N5 million and above but less than N100 million	N5 million and above but less than N100 million
Parastatal Tenders Board	N2.50 million and above but less than N50 million	N5 million and above but less than N250 million	N2.50 million and above but less than N50 million	N2.50 million and above but less than N50 million
Accounting Officer: Permanent Secretary	Less than N5 million	Less than N10 million	Less than N5 million	Less than N5 million
Accounting Officer: Director General/CEO	Less than N2.50 million	Less than N5 million	Less than N2.50 million	Less than N2.50 million

(b) Revised Special Financial limits and thresholds, Procurement Methods and Thresholds of Application and for expenditure related to the Nigerian National Petroleum Corporation

Approving Authority/ "No Objection" to award	Special Works (NNPC)
BPP issues "No Objection" to award/ FEC approves	N2.70 billion (US\$20m) and above.
Ministerial Tenders Board (NNPC Tenders Board)	N1.40 billion (US\$10m) and above but less than N2.70 billion (US\$20m) for NNPC Tenders Board
Group Headquarters/ Tenders Board	N540 million (US\$4m) and above but less than N1.40 billion (US\$10m) for GEC NNPC
Parastatal Tenders Board (Refinery & Petrochemicals/ Exploration & Production/Corporate Supply Chain Tenders Boards)	N270 million (US\$2m) and above but less than N540 million (US\$4m) for SBU B/GED/ (DEXCOM)
Parastatal Tenders Board (Minor Refinery & Petrochemicals/ Exploration & Production/Corporate Supply Chain Tenders Boards)	N70 million (US\$0.5m) and above but less than N270 million (US\$2m) for SBU MD/MT/ (MEXCOM)
Parastatal Tenders Board (Business Unit Refinery & Petrochemicals/Exploration & Production/Corporate Supply Chain Tenders Boards)	N13.50 million (US\$0.10m) and above but less than N70 million (US\$0.50m) for SBU ED/MT/ (DIVCOM)
Accounting Officer: Permanent Secretary (Group Managing Director at CHQ Level)	Less than N40 million (US\$0.30m)

(c) Procurement Methods and Thresholds of Application

Procurement/ Selection Method and Prequalification	Goods	Works (N)	Non-Consultant Services (N)	Consultant Services (N)
International/ National Competitive Bidding	N100 million and above	N1 billion and above	N100 million and above	Not Applicable
National Competitive Bidding	N2.5 million and above but less than N100 million	N2.5 million and above but less than N1 billion	N2.5 million and above but less than N100 million	Not Applicable
Shopping (Market Survey)	Less than N2.5 million	Less than N2.5 million	Less than N2.5 million	Not Applicable
Single Source/ Direct Contracting (Minor value procurements)	Less than N0.25 million	Less than N0.25 million	Less than N0.25 million	Less than N0.25 million
Prequalification	N100 million and above	N300 million and above	N100 million and above	Not Applicable
Quality and Cost Based	Not Applicable	Not Applicable	Not Applicable	N25 million and above
Consultant Qualifications	Not Applicable	Not Applicable	Not Applicable	Less than N25 million
Least Cost	Not Applicable	Not Applicable	Not Applicable	Less than N25 million

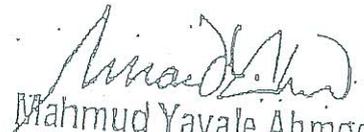
(d) Composition of Tenders Boards

Ministry:	Chairman:-	Permanent Secretary
	Members:-	Heads of Departments
Parastatals:	Chairman:-	Chief Executive Officers
	Members:-	Heads of Departments

2. All Accounting Officers charged with the responsibility for the supervision of all procurement activities, appointing members of the Tenders Board and establishing Procurement Units in the procuring entities are required to guide against any form of abuse of the revised guidelines and strictly comply with the provisions of the Public Procurement Act, 2007. Henceforth, the Bureau of Public Procurement will pay greater attention to

post-procurement reviews in compliance with Clause 16(13), Part IV (Fundamental Principles for Procurements).

3. The Implementation of the provisions of this circular takes immediate effect.


Mahmud Yayale Ahmed, CFR
Secretary to the Government of the Federation.